

D-1 Dealing with Medical Conditions

National Quality Standards (NQS)

2.1	Each child's health and physical activity is supported and promoted.
2.1.1	Each child's wellbeing and comfort is provided for, including appropriate opportunities to meet each child's need for sleep, rest and relaxation.
2.1.2	Effective illness and injury management and hygiene practices are promoted and implemented.
2.1.3	Healthy eating and physical activity are promoted and appropriate for each child.
2.2	Each child is protected.
2.2.1	At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.
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2.2.2	Plans to effectively manage incidents and emergencies are developed in consultation with relevant authorities, practised and implemented.
3.1.1	Outdoor and indoor spaces, buildings, fixtures and fittings are suitable for their purpose, including supporting the access of every child.
3.2.1	Outdoor and indoor spaces are organised and adapted to support every child's participation and to engage every child in quality experiences in both built and natural environments.
5.1	Respectful and equitable relationships are maintained with each child
5.1.2	The dignity and rights of every child are maintained.
6.1	Respectful relationships with families are developed and maintained and families are supported in their parenting role.
6.1.1	Families are supported from enrolment to be involved in the service and contribute to service decisions.
6.2	Collaborative partnerships enhance children's inclusion, learning and wellbeing.

Education and Care Services National Regulations

Reg. 90	Medical conditions policy
Reg. 91	Medical conditions policy to be provided to parents
Reg. 168	Education and care service must have policies and procedures
Reg. 172	Notification of change to policies or procedures

My Time Our Place Learning Outcomes

1.1	Children feel safe secure and supported
1.2	Children develop their autonomy, inter-dependence, resilience and sense of agency.
1.3	Children develop knowledgeable and confident self identities
2.1	Children develop a sense of belonging to groups and communities and understanding of the reciprocal rights and responsibilities necessary for active community participation
3.1	Children become strong in the social and emotional wellbeing

3.2	Children take increasing responsibility for their own health and physical wellbeing
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Policy Statement

West Ryde BASC will work alongside families to manage medical conditions of children in our care. Where needed, we will liaise with relevant school staff and health professionals. We will support children with medical conditions to participate fully in the program of the Service in order to promote their sense of wellbeing and inclusion. In order to provide appropriate care to the child, our Educators will be informed of the nature and management of any child's medical condition and will respect the child and family's confidentiality.

Related Policies

- Enrolment and Orientation Policy
- Maintenance of Records Policy
- Privacy and Confidentiality Policy
- Hygiene Policy
- Food and Nutrition Policy
- First Aid Policy
- Management of Incident, Injury or Trauma Policy
- Allergies Policy
- Anaphylaxis Management Policy
- Asthma Management Policy
- Diabetes Management Policy
- Medication Administration Policy
- HIV/AIDS/HEP B & C Policy
- Programming Policy
- Professional Development Policy
- Child Protection Policy
- Policy Development and Review Policy
- Relief Staff Policy
- Staff Orientation and Induction policy

Procedure

Families will be asked to inform the Service of any medical conditions the child may have at the time of enrolment. This information will be recorded on the child's enrolment form.

Upon notification of the child's medical condition, the Service will provide the family with a copy of this policy in accordance with regulation 91.

Specific or long term medical conditions will require the completion of a Medical Management Plan with the child's doctor and family.

It is a requirement of the Service to meet its regulatory obligations of completing a risk minimisation plan and to develop a communication plan in consultation with the family. The Service Director will meet with relevant health professionals prior to the child's attendance to determine the content of those plans in order to facilitate a smooth and safe transition into the Service.

Content of the planning will include the identification of any risks to the child or others by their attendance at the Service, identification of any practices or procedures that need adjusting to minimise risk, process of orientation procedures for staff and methods of communication of changes to the child's medical management plan.

The Medical Management Plan will be followed in the event of any incident relating to the child's specific health care needs, allergy or relevant medical condition. All Educators, including volunteers and administrative support will be informed of any specific medical conditions affecting children and related to their management. In some cases, specific training will be provided to Educators to ensure that they are able to implement the Medical Plan effectively.

Where a child has an allergy, the family will be asked to supply a letter from their doctor explaining the effects if the child is exposed to the allergen and the procedure for Educators to follow if they are exposed.

All medical conditions will be placed on a noticeboard and Educators will be required to read the list regularly. Upon employment, all staff including relief staff, volunteers, and students will be informed of the list and provided orientation on correct procedures regarding the child and their specific medical condition.

Where a child has a life threatening food allergy, we will endeavour to prevent the allergen from being in the Service and will advise families not to bring that particular food into the Service. If the allergen is served, e.g. milk, a separate eating area will be provided for the child to prevent them coming into contact with it. All children will be required to wash their hands before and after eating to prevent the allergen from coming into contact with the child.

Sources

- Education and Care Services National Regulations 2011
- Framework for School-Age Care in Australia - My Time Our Place
- Disability Discrimination Act 1975
- NSW Anti-discrimination Act 1977
- Work Health and Safety Act 2011
- National Quality Standard – Australian Children's Education and Care Quality Authority
- Medical Management Plan and Communication Plan
- Network of Community Activities – Dealing With Medical Conditions Sample Policy

Date Endorsed: 10/06/2022

Date of Review: 01/11/2022

Version Control			
Version	Changes Made	Initiated By	Director Sign-off
v.2.202206	<ul style="list-style-type: none"> - Updated MTOP - Adjusted wording 	Staff	
v.2.202005	<ul style="list-style-type: none"> - Updated links to NQS, National Regulations, MTOP - Adjusted wording throughout - Updated Sources - Updated related policies 	Staff	